

**Dr. Ambedkar Foundation & Dr. Ambedkar International Centre**  
Department of Social Justice & Empowerment  
Ministry of Social Justice and Empowerment  
Government of India  
15, Janpath, New Delhi-11001

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**Sub: Appointment of Statutory Auditor for Dr. Ambedkar Foundation (DAF) & Dr. Ambedkar International Centre (DAIC) for the F.Y. 2024-25.**

Dr. Ambedkar Foundation is an autonomous body, registered under Society Act, 1860, under the aegis of Ministry of Social Justice & Empowerment, invites quotations from the Audit Firms to Conduct Statutory Audit for the **F.Y. 2024-25** and to verify accounts of the DAF & DAIC viz, Balance Sheet, Receipts & Payments Account, Income & Expenditure Account etc. The minimum fess assigned is Rs.50,000/- + Tax per year for each financial year of DAF and DAIC respectively.

3. The interested firms, may submit their quotations subject to following conditions.

- i. The firm should be in the panel of C&AG.
- ii. The firm in existence for at least 3 years.
- iii. Having experience of auditing accounts and handling tax matters with Govt. Organisations.
- iv. Should have 3 partners of which 1 partners should be full time FCA.

4. The following information/documents may be annexed with the tender:

- i. An undertaking that the applicant firm or its partners should not have been held guilty of any professional misconduct under Chartered Accountants Act, 1949 (*as amended*) during past or penalized under any of the tax laws by ICAI or any other statutory body.
- ii. An attested copy of Certificate of ICAI.
- iii. Details of experience in Govt. Organisation/ Autonomous Bodies/ PSUs etc.
- iv. A Demand Draft for Rs. 5,000/- in favour of Dr. Ambedkar

Foundation, payable at Delhi.

5. The sealed quotations may be submitted by **04.00 P.M. on 21.03.2025**

6. The quotations will be opened **at 12:30 P.M. on 24 /03/2025 at Dr. Ambedkar International Centre, 15 Janpath** and interested firms may depute their authorised representatives, if so preferred, at the time of opening the quotations.

7. This Office reserves the right to amend or withdraw any of the terms and conditions in the Tender Documents or to reject any or all the tenders without giving any notice or assigning any reason thereof. The decision of the Competent Authority in this regard shall be final and binding on all.

8. In case of any clarification/ nature of work, the interested firms may visit the O/o Financial Advisor, DAF & DAIC during any working day till 20.03.2024.

9. The closed envelope containing the bids may be superscribed with:- **Confidential- Bids for "Appointment of Statutory Auditor for Dr. Ambedkar Foundation & Dr. Ambedkar International Centre"**, and addressed to the Financial , Advisor Dr. Ambedkar International Centre, 15, Janpath, New Delhi-110001.



(A.K. Raina)

Financial Advisor

011-23320453/659/50  
A.K. Raina  
वित्तीय सलाहकार/Financial Advisor  
डॉ. अम्बेडकर अंतर्राष्ट्रीय केन्द्र  
Dr. Ambedkar International Centre  
सामाजिक न्याय और अधिकारिता मंत्रालय  
M/o Social Justice and Empowerment  
भारत सरकार, नई दिल्ली/Govt. of India, New Delhi