

Ministry of Social Justice and Empowerment

Government of India

Dr. Ambedkar International Centre

15 Janpath, New Delhi-110001

Quotations are invited for the following task with the terms and conditions mentioned below-

1. Documentary of 25-30 minutes (In Hindi) on "Illustrations and Calligraphy in the Constitution of India." (भारतीय संविधान में चित्र व लेखन कला)
2. Quality- HD/4K
3. Sound Quality- Compatible to HD Video
4. This job includes sequence-wise scripting, voice-over, voice modulation, shooting, colour correction, editing, collection and conversion of the pictures into movies, graphics design (if any), description of the pictures, etc.
5. Time limit for the first cut- 15 Sept. 2020
6. Time Limit for the final version- September 30, 2020.
7. Terms and Conditions-
 - i. The vendor must be having a valid GSTN. The vendor must have appropriate light arrangements for interviews/shooting.
 - ii. The vendor must have Camera equal to or higher than Mark 4 5D
 - iii. The vendor must have earlier experience of working on Dr. Ambedkar
 - iv. The vendor must have appropriate knowledge of the Constitution of India
 - v. The vendor must have the ability to produce 1 (one) minute sample movie on the same subject within one week on the basis of which the work will be awarded.
 - vi. The sample movie will be examined by the expert at DAIC and the work will be awarded to the suitable one.
 - vii. After award of the work, 50 % payment may be given to the vendor in advance on demand only. Remaining 50% payment will be made on successful completion and acceptance of the work.
 - viii. The content created for DAIC will be a copyright material, hence, the vendor will have to sign an undertaking for not sharing/using the same for other works.
 - ix. The team engaged in making documentary will have to be continuously in touch with DAIC.
 - x. The whole content to be used in the documentary will be first vetted by DAIC.
 - xi. DAIC will have all rights reserved to cancel the agreement at any point of time during the project if the services of the vendor are found unsatisfactory. In such cases, the complete advance payment will have to be returned to DAIC.
 - xii. The complete advance payment will be recovered from the vendor if the first draft of the documentary is not delivered on time.
8. Sealed Quotations on the letterhead of the vendor with relevant experience and expenditure quote must reach by Aug 10, 2020. No quotations received after the due date will be entertained.

Director

International Centre

Dr. Ambedkar

21.07.2020