

F. No 17020/41/2018/SCD-VI/DAIC  
Dr. Ambedkar International Centre  
Ministry of Social Justice & Empowerment  
15, Janpath, New Delhi – 110001

Dated: 30.05.2019

To,  
Vice Chancellor / Director / Principal.

Dr. Ambedkar International Centre ( Ministry of Social Justice & Empowerment) was inaugurated by the Hon'ble Prime Minister of India to serve as an important place for research on Socio Economic Transformation. The Hon'ble Prime Minister declared that the Centre would act as a government think – tank engaged in preparing policy briefs and undertaking projects. Research and field study at National and International Level. DAIC is offering an **Internship Programme**, for a period of two weeks.

The Ministry of Social Justice & Empowerment develops and implements Acts, Policies and Programmes for welfare of Society through various schemes. The **Internship Programme** is intended mainly for the UG and PG students of any stream who are looking to improve Social Orientation and obtain knowledge of Office Procedure of preparing drafts, official notes etc. In a government department.

DAIC encourages SC/ST/OBC/PH and girls students to apply.

**The Interns will be offered:**

- Work with a dynamic, seasoned and learned team of Associate Professors and Staff at DAIC.
- Experience in working for victims of alcoholism and substance abuse.
- Opportunity to work for the people of drug abuse.
- Event Organization and coordination for beggars, safai karamcharis, Divyaangs etc.
- Acquisition of Practical Skills.
- Improvement of knowledge and gaining experience of Office Procedure.

**Number of Working Hours per Day:** 5/6 hours a day.  
**Office:** Dr. Ambedkar Internaitonal  
Centre, 15, Janpath, New  
Delhi - 110001  
**Last Date of Application:** 10.06.2019

Interested students can send application as per attached format to Sh. Atul Dev Sarmah, Director. 2<sup>nd</sup> Floor, Dr. Ambedkar International Centre, 15, Janpath, New Delhi – 110001 or by mail on [director.daic@gmail.com](mailto:director.daic@gmail.com) and [dir-daic-mosje@gov.in](mailto:dir-daic-mosje@gov.in)). After the successful completion of Internship, the participants will be provided certificates.

Yours Sincerely,

  
(Atul Dev Sarmah)

Dr. Ambedkar International Centre  
Ministry of Social Justice and Empowerment  
15, Janpath - New Delhi

Photo

APPLICATION FORM FOR INTERNSHIP

01. Name in Block Letters :  
02. Father's/ Husband's Name :  
03. (a) Category : SC/ ST/ OBC/ PH/ Gen  
(b) Date of Birth :  
(c) Age : Yrs Months (as on date of application)  
04. Address for Communication :

05. Contact Details : Mobile No. :  
Residence Ph. No. :  
E-mail Address (Mandatory) :

06. Educational Qualifications (From SSC/Matric onwards)

Examination Passed	Subject (S)	University/ Board	Month & Year of passing	Division or class	% of Marks

07. Whether you participate in NCC/NSS: YES/NO  
If yes give details

08. Have you been debarred from University/school/college?: YES/NO  
If yes give details

09. DECLARATION: a) I hereby declare that the above furnished particulars are correct and no information is suppressed.  
b) DAIC reserves the right to cancel my candidature without assigning any reason, if I am found of unwanted behavior, misbehave, damage DAIC property etc.

Place:  
Date:

Signature of the candidate  
(To be signed by the candidate  
at the time of the interview)