

E-Office No. 45330

File No. 11014/4/2021-DAIC/IT
Government of India
Department of Social Justice & Empowerment
Dr. Ambedkar International Centre

15, Janpath, New Delhi
Dated the 10th December 2021

CIRCULAR

Subject:- Inviting application of Library Professional at DAIC library on contract basis.

Dr. Ambedkar International Centre, an Autonomous Body under the aegis of Ministry of Social Justice & Empowerment is inviting application of Library Professional on contract basis from suitable candidates who are fulfill the eligibility conditions of post and meeting the qualification and skills as notified below:-

Name of post	No. of post	Remuneration (fixed)	Eligibility Conditions
Library Professional	01	Rs.25,000/- (fixed per month)	a. Masters in Library Science b. Knowledge of Library cum documentation Centre c. Five year experience in a reputed library d. Familiarity with the library automation software

2 Period of contract is initially for 6 (six) months. Thereafter contract would be reviewed and further extended based on the performance of the candidates. The appointment of candidates would be on full-time basis and they would not be permitted to take any other assignment. The appointment of Library Professional is a temporary (non-official) nature against the specific jobs. The appointment can be cancelled at any time by DAIC without assigning any reasons. The maximum age limit of candidates must not exceeding 40 years on the date of advertisement of this post.

3 The application in the enclosed proforma as per Annexure-A (can be downloaded from Ministry website: (<http://socialjustice.nic.in>) and (daic.gov.in) and submitted to the undersigned within 10 days of publication of this add on the website of DAIC and Ministry at director.daic@gmail.com .


(Vikas Trivedi)
Director (DAIC)

Distribution:

1. Director (NIC) d/o SJE with the request to upload it on Department's Website
2. Consultant (Media-cum-IT) DAIC with the request to upload it DAIC Website.

निदेशक / Director
डॉ अम्बेडकर अंतर्राष्ट्रीय केन्द्र
Dr. Ambedkar International Centre
सामाजिक न्याय और अधिकारिता मंत्रालय
Min. of Social Justice & Empowerment
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Application of for the post of Library Professional

ANNEXURE-I

Application Form

1. Name and address (In BLOCK LETTER):
2. Applied for the post of
3. Date of Birth (DD/MM/YY):
4. Educational Qualifications:
5. Whether belong to SC/ST:
6. Gender (M/F/ Others):
7. Experience possessed:
8. Contact Number:
9. E-mail id:
10. Qualification / and Experience Required as per format given below:

Qualifications Required	Qualifications possessed by the Candidate
Essential	
Desirable	

Experience Required	Experience possessed by the Candidate
Essential	
Desirable	

10 (a) State clearly in light of entries made by you at para 10 above whether you qualify for post applied: Yes / No.

11.Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

OFFICE/ INSTITUTE/ ORGANISATION	POST HELD DESIGNATION	FROM	TO	CTC DRAWN	NATURE OF DUTIES
(1)	(2)	(3)	(4)	(5)	(6)

12.Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose a separate sheet, if the space is insufficient)

13. It is certify that above information is / are best of my knowledge.

(Signature of Candidate)

Date:

Place: