DOCUMENTS REQUIRED FOR BOOKING

- BOOKING FORM
- UNDERTAKING
- PAYMENT DETAILS (UTR NO /DATE OF PAYMENT/AMT)
- EVENT TIMING
- MINUTE TO MINUTE OF EVENT
- ID PROOF
- GST NO.
- GATE ENTRY PASS
- WORKORDER OF CATERER AND EVENT AGENCY
- SECURITY CHEQUE (PVT/PSU/AUTONOMOUS)
- N0C FORM DCP OFFICE, PARLIAMENT STREET

Booking Mail ID- **bookingdaic@gmail.com**

LIST OF EVENT SERVICE PROVIDERS IN DR. AMBEDKAR INTERNATIONAL CENTRE RECOMMENDED BY GOVERNMENT EVENT SERVICE PROVIDERS AT DAIC

Event Agency

NBCC SERVICES LTD.

ADDRESS: NBCC CENTRE, GROUND FLOOR PLOT NO.2, (NSL) COMMUNITY CENTER OKHLA PHASE-1 SOUTH DELHI- 110020.

CONTACT DETAILS: - MS.NISHA, MOBILE:-9971118529 LANDLINE: 011-22477449 EMAIL:GK.MEENA@NBCCINDIA.COM

M/S NATIONAL FEDERATION OF FARMERS PROCUREMENT PROCESSING & RETAILING COOPERATIVES OF INDIA LTD (NACOF) 102, TAJ.

ADDRESS: AMBASSADOR VIVANTA, SUBRAMANIA BHARTI MARG, SUJAN SINGH PARK, NEW DELHI-110003.

CONTACT DETAILS: - MR. VISHAL SINGH MOBILE NO. 9773810925 MR.ARJUN SINGH MOBILE NO.9821538215 EMAIL: EVENTS@NACOF-INDIA.COM

Annexure I
vide E.O. No 51677 dated 04.12.25

S.No.	Items/Nomenclature	Qty/Unit	Nos./ SqFt	Rate (In Rs.)	Remarks
	(A) AUDIO VISUAL EQUIPMENT				
1	LED wall for Bhim hall (20'X10') stage	1	200	55000	Rs.275/- per Sq Ft
2	Riser/Platform for Bhim Hall LED wall	1	1	5000	
3	LED wall for Nalanda Hall and Samrasta Hall (10'X8') stage	1	80	22000	Rs.275/- per Sq Ft
4	3 HD Camera Setup (videography) with cameraman, technician and HDMI cables and for live/master feed at all LED displays for Bhim Hall	1	1	45000	In addition *Single Camera 11,250/- *2 Camera - 22,500/- *3 Camera - 33,750/-
5	HD photographer	1	1	6000	
6	HD videographer with operator	1	1	8000	
7	Gimble videoshoot	1	1	9500	
8	Cue commander for slide changing for Bhim Hall	1	1	3000	
9	Slide changer Samrasta + Nalanda Hall	1	1	1000	
10	Sound Setup for conference event in Bhim Hall	1	1	As per requirement	
11	Light Setup for conference event in Bhim Hall	1	1	As per requirement	
12	Seamless Switcher for presentation and documentary (Bhim + Samrasta + Nalanda)	1	1	8000	
13	Splitter for presentation and documentary (Bhim + Samrasta + Nalanda)	1	1	5000	
14	Laptop + B/k Printer with Stationary	1	1	2000	
15	Cordless Mics	1	1	800	In addition *Podium mic- 350/- *Digital Conference mic 800/- *Singing mic 300/-
16	Walky Talky	1	1	500	
17	LED Plasma Tv 55" with Stand	1	1	5000	
18	LED Plasma Tv 55" with Stand for person sitting on dias	1	1	5000	
19	LED wall for chief guest siting on stage (size- 10'X8')	1	80	18000	
20	LED Wall for atrium area (16'X10')	1	160	44000	Rs.275 Per SqFt
21	Platform/Riser for atrium area LED wall	1	1	4000	
22	Sound Setup for atrium area LED wall	1	1	As per requirement	
23	Mixer for Presentation & documentary	1	1	4500	

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S.No.	Items/Nomenclature	Qty/Unit	Nos./ SqFt	Rate (In Rs.)	Remarks
	(B) BRANDING STALLS & KITS				
24	Side Hoarding for main entry gate no. 1 (20'X10')	1	200	11000	Rs.55/- per SqFt
25	Glass gate hoarding at Main Reception entrance (20'X10')	1	200	11000	Rs.55/- per SqFt
26	Events standee for Agenda (3'X6') with black masking	1	18	990	Rs.55/- per SqFt
27	Events standee/Directional standee/Signage Standee (3'X6') with black	1	18	990	Rs.55/- per SqFt
28	3 Side podium branding for Bhim, Nalanda Hall + Samrasta hall	1	28	1200	
29	Black masking on riser/platform of Bhim Hall LED Wall (20'X4')	1	80	2200	
30	Console Masking (20'X4' front), (4'X4'X2= 32)	1	112	3500	
31	Nalanda Hall and Samrasta Hall Stage side wings (4'X8')	1	32	2000	
32	Octanorm Stalls 3X2 metre/ 2X2 with including 2 chairs, one counter, table, carpet, Fascia	1	1	3500	
33	Octanorm Stalls 3X3 metre for VIP Partners with including 2 chairs one counter , table, carpet, Fascia Name / Header of the booth, dustbin , carpet and one basis electricity socket with basic booth lighting etc.	1	1	4000	
34	Octanorm table vinly branding	1	9	1000	
35	Octanorm Wall Panel for exibition of poster at atrium area left side side of Ambedkar Statue	1	1	1500	
36	Drop Down branding from second from grill (4'X18')	1	72	As per requirement	
37	Grill branding at second floor grill (100'X3')	1	300	13000	
38	Selfie Kiosk/Photo op with 360 degree	1	1	As per requirement	
39	3 side branding wall for photo op (8'X8')	1	64	3500	
40	Branding for stage fascia (47'X3') Bhim Hall	1	141	7000	
41	Arch Gate at Reception Gate	1	460	21000	Approx Rs.45/- per SqFt
42	Registration Counter branding backdrop (10'X8'), 3 side Fascia branding (10'X8'), 3 Side fascia branding (10'X3), (3'X3'=2)	1	128	6500	
43	Registration counter including table with white frill 4 chairs, electric	1	1	3000	
44	Laptop and printer for registration counter	1	1	4500	
45	Assistant/runner for registration counter	1	1	2000	
46	Badges & Lanyard	1	1	40	
47	A4 size pamphlets both side print 250 gsm	1	1	18	
48	Dedicated professional designer and team for all Sign Boards, Hoardings, Standees, Arch Gate, View cutter & Registration kit etc.	1	1	8000	

Dr. Ambedkar International Centre ★ 15, Janpath New Delhi-110001 ★

S.No.	Items/Nomenclature	Qty/Unit	Nos./ SqFt	Rate (In Rs.)	Remarks
49	Stall Branding (3X2=4 stall, 3X3= 2 stall, 2X2=4 stall = sqft 1410)	1	1410	60000	
50	Lights for photo of 3D acrylic logo (size 10'X4') with platform for atrium area	1	1	40000	Premium outdoor acrylic logo
51	Vinly print for registration counter (top (5'X1') & bottom (5'X3') fascia), (total 20 sqft per registration counter)	1	20	1200	
52	Lights for photo op	1	1	1500	
	(C) MISCELLANEOUS				
53	Q Manager (Golden)	1	1	500	
54	Genset (62 KVA) with running diesel during the event	1	1	25000	
55	Professional Usher for felicitation with dress code	1	1	3000	
56	Runners/Assistants/Helpers for registration counter, back stage support and common area etc.	1	1	2500	
57	Red Carpet from reception to Bhim Auditorium	1	1	Rs. 20/- per sq. ft.	
58	Professional show runner and manager for additional support	1	1	12000	
59	Decoration Bhim Stage Fascia and 4 flower standees	1	1	As per requirement	
60	Transportation charges as the venue lies in 24 hrs no entry area	1	1	As per requirement	
	(D) IT WORKS				
61	Live webcasting on 3 social media platform (Facebook, X, Instagram) with setup , manpower and equipments	1	1	As per the rates of Service Provider	
62	Internet lease line 50 mbps for webcasting with server backup & dry run before the event	1	1	As per the rates of Service Provider	
63	Internet lease line 100 mbps for webcasting with server backup & dry run before the event	1	1	As per the rates of Service Provider	
64	Video Conferencing	1	1	As per the rates of Service Provider	
65	Digital Standee	1	1	8000	
	PMC Charges			**As Applicable**	
	GST			**As Applicable**	

Note:
Prices are inclusive of installation, operational setup.
Standby furniture must be of similar make and quality to the primary furniture in use and should match the specifications of the respective auditorium.

Dr. Ambedkar International Centre ★ 15, Janpath, New Delhi-110001 ★

LIST OF EMPANELLED CATERERS

FOR PROVIDING OUTDOOR

CATERING SERVICE AT DAIC

W.E.F 01.09.2025

BENGALI PASTRY SHOP & SNACK BAR 34-36, BENGALI MARKET NEW DELHI-110001.
SH. VARJESH AGGARWAL:9811154333
SH. SHRYANSH AGGARWAL:9811709007
BENGALISWEETHOUSE4DAIC@GMAIL.COM

M/s Café Park Balluchi, Ground Floor Backportion, 53-A, Gurgaon Road, Samalka Extension New Delhi- 110037
Sh. Rajeev Verma: 9871025963
Sh. Pankaj Ahuja: 9910066018
cafeparkballuchi@gmail.com

Zest Hospitality and Catering Pvt Ltd
18-A, Pocket-B Mayur Vihar Phase-II Delhi-110091
Mr. Rahul Sharma: 8130370628
Sh. Rajeev Gupta: 9958397700
pragatimaidanservices2015@gmail.com

Presidential Caterers and Events
24/91, West Patel Nagar New Delhi- 110008
Sh. Dheeraj Arora : 9971504567

dheerajarora803@gmail.com
Ms. Nitika Arora: 8527304989
catererspresidential@gmail.com

BTW Food Pvt. Ltd.
Wz2884/1,
Sant Nagar, Ranibagh New Delhi- 110034
Sh.Rupesh Agrawal : 9810007311,
marketing@btwindia.com
Arun Kumar : 9310340263,
info@btwindia.com

Appendix I

(Refer to para 3 of letter dated 27 August 2025)

Rate List with Menu

S. No.	Normal Tea	High Tea	Packed Food		Buffet Lunch/Dinner	
		Veg	Veg	Non-Veg.	Veg	Non-Veg.
1.	Tea/ Coffee	Tea/Coffee	Plain Rice	Plain Rice	Pulao, Jeera Rice	Pulao, Jeera Rice
2.	Biscuit/ Cookies	Assorted Pakoda	Chapati	Chapati	Roti//Naan/ Paratha	Roti//Naan/ Paratha
3.	Samosa/ Dhokla	Dhokla/ Khandvi	Dal	Dal	Dal Makhani/ Rajma/ Chhole	Dal Makhani /Rajma/Chhole
4.	Water Bottle (250 ml.)	Idli / Vada/ Cake /Pastry	Paneer Sabji	Chicken Curry	Seasonable Veg.	Seasonable Veg.
5.		Puff/ Samosa	Mix Veg	Mix Veg	Malai Kofta	Butter Chicken / Masala Chicken
6.		Sandwich	Dahi /Raita	Dahi /Raita	Sahi Paneer/ Palak Paneer	Shahi Kabab
7.		Fruit Pieces	Green Salad/ Plain Salad	Green Salad/ Plain Salad	Kaju Korma/ Matar Paneer	Fish Fried
8.		Dessert / sweets	Achar/Chutney	Achar/Chutney	Dahi Vada / Raita/Dahi	Dahi Vada / Raita/Dahi
9.		Chips/ Wafers	Sweets (One Piece)	Sweets (One Piece)	Green Salad/ Plain Salad	Green Salad/ Plain Salad
10.		Water Bottle (250 ml.)	Water Bottle (250 ml.)	Water Bottle (250 ml.)	Achar/Papad/ Chutney	Achar/Papad/ Chutney
11.					Sweets (Two) / Ice Cream	Sweets (Two) / Ice Cream
12.					Water Bottle (250 ml.)	Water Bottle (250 ml.)
# Total Rate	*Rs. 125/- * Including GST, Crockery/ Cutlery Charges & Service Table.	*Rs. 273/- * Including GST, Crockery/ Cutlery Charges & Service Table.	*Rs. 200/- * Including GST,Crockery/ Cutlery Charges & Service Table.	*Rs. 242/- * Including GST, Crockery/Cutlery Charges & Service Table.	*Rs. 490/- Including GST, Crockery/ Cutlery Charges & Service Table.	*Rs. 640/- * Including GST, Crockery/Cutlery Charges & Service Table.

Note:-

1. *Cost should be including **GST (as applicable), Crockery/Cutlery Charges, Service Table, Liveries and Uniforms**.
2. # Rate: Rates may vary in case of specific needs/requirement as these rates quoted above are standard for all.

Dr. Ambedkar International Centre
15, Janpath, New Delhi-110001

LIST OF EMPANELLED SERVICE PROVIDERS FOR PROVIDING TEMPORARY NETWORKING CONNECTION SERVICE AT DAIC W. E. F. 01.10.2025

M/S. BAKCOM NETWORKS (I) PVT. LTD.

D-6/18, VASANT VIHAR,
NEW DELHI – 110057

SH. GAURAV GUPTA
(DIRECTOR)

9711399565 / 9999797922 /
9999797906

NISHANT@BAKCOM.IN, GG@BAKCOM.IN

M/S. AIRCONNECT INFOSYSTEMS PVT. LTD.

301/389, SOUTH EX TOWER, NDSE-II,
NEW DELHI – 110049

PRAKHAR SUKLA : 9818537030
PRAKHAR.S@CONNECTINFOSYS.COM

PRATEEK SHUKLA : 9810407430
PRATEEK.S@CONNECTINFOSYS.COM

Applicable Tariff Structure for Temporary Networking Connection Service

Internet Plans (Ethernet Lan):

Plan	Cost Per Day (INR)
Internet 100 Mbps	20,000
Internet 200 Mbps	35,000
Internet 500 Mbps	68,500
Internet 1 Gbps	95,000
Internet 2 Gbps	1,75,000

Wi-Fi Plans :

Plan	Cost Per Day (INR)
Wi-Fi for up to 50 users	17,500
Wi-Fi for up to 100 users	30,000
Wi-Fi for up to 200 users	54,000
Wi-Fi for up to 400 users	80,000

Rates as per Appendix–I of Temporary Networking Connection Service Empanelment Agreement.

Note: All rates mentioned above are exclusive of applicable GST. GST shall be levied as per prevailing government rates.